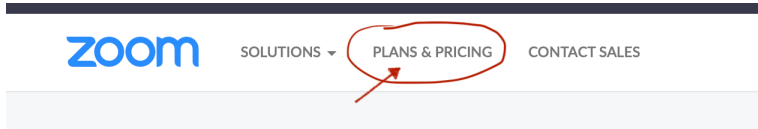


How to Sign Up for a Pro Zoom Account

If you have a free, basic account, go to Zoom.us, sign-in and upgrade to a Pro account.

If you have no Zoom account follow the directions below:

- In your browser (Safari, Chrome, etc.) go to **Zoom.us**
- Click on **Plans & Pricing**



- On the next page, click on **Buy Now** under Pro. You will be given a choice of a Monthly or Yearly payment on the next page



- All the benefits of Free, plus:
- On the **Zoom Meetings** page:
 - Select one license
 - Choose **Pro Plan**
 - Choose your **Subscription Cycle**. You can pay monthly (\$14.99 + tax) or annually (\$149.90 +tax).
 - Choose **NO** other options
 - Click **Save & Continue**
- On the next page, you will be asked to Create an Account, then click **Continue**
- Then you will be asked for payment. Lifelong Learning Collaborative will reimburse you for your license fee. Pay with a credit card or PayPal and save the receipt. At the end of your course, send the receipt to info@lifelonglearningcollaborative and they will reimburse you for the months of your Zoom use for LLC.